

*Heartwork Institute, Inc.*  
*Scholarship Application Guidelines*

Thank you for your interest in attending a Heartwork Workshop. You have also expressed a need for financial assistance, which is available on a limited basis, according to individual need and available scholarship funds. **A maximum of half the total workshop fee can be covered by scholarship.**

Application Process

1. A scholarship application shall apply to a specific upcoming Heartwork Workshop that you want to attend.
2. Complete and send by way of mail, email, or fax to the address below the enclosed *Heartwork Institute, Inc. Scholarship Application* and *Cover Sheet* along with your Workshop application no later than four weeks prior to the Workshop that you wish to attend.
3. Within one week of receipt of your *Scholarship Application*, we will notify you of the scholarship decision.
4. At least two weeks before the Workshop, *Heartwork Institute, Inc.* must receive a deposit of at least 50% of **your share** of the cost of the Workshop plus Lodging.
5. Workstudy dollars accumulated before the event can be used to pay a portion of your share of the cost.
6. If you decide not to attend the Workshop, your deposit will be refunded to you, providing you notify us no later than two weeks prior to the start of the Workshop.
7. Prior to the Workshop, you will be notified of any remaining balance that will be due at the Workshop, or you can negotiate to pay the balance over the next 12 months.

All Scholarship Applications are strictly confidential, so please do not put your name on the application itself. Instead, use the enclosed Heartwork Institute, Inc. Scholarship Application Cover Sheet. Your application will be coded to protect your identity, and then passed on to the Heartwork Institute, Inc. Scholarship Committee. The Committee will review your application and pass their determination of scholarship award back to Annette Barron, the Administrator. Annette will then notify you of their decision. Only the Administrator of the Heartwork Institute, Inc. will know who applies.

Please complete and send all applications and cover sheets to:

Heartwork Institute, Inc.

c/o Annette Barron

882 Titus Avenue

Rochester, NY 14617

Email: [heartwrk@rochester.rr.com](mailto:heartwrk@rochester.rr.com)

Fax: 585-392-9885

For questions about the application process, call Annette at 585-392-7939.

Terms may be adjusted at anytime with out prior notice. Only terms agreed on at the time of funds distribution will be honored.

**Heartwork Institute, Inc.**

882 Titus Avenue, Rochester, NY 14617  
888-340-9865

[www.awakentheheart.org](http://www.awakentheheart.org)  
E-mail: [heartwrk@rochester.rr.com](mailto:heartwrk@rochester.rr.com)

*Heartwork Institute, Inc.*  
*Cover Sheet*

**Application#** \_\_\_\_\_  
(Office Use Only)

Name of Workshop for which you are applying: \_\_\_\_\_

DATE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE NUMBERS

DAY \_\_\_\_\_

EVENING \_\_\_\_\_

EMAIL \_\_\_\_\_

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**Application#** \_\_\_\_\_  
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Name of Workshop for which you are applying: \_\_\_\_\_

1. How did you hear about the Heartwork Institute, Inc.? Check whichever apply and include their name:  
Friend \_\_\_\_\_ Relative \_\_\_\_\_  
Therapist \_\_\_\_\_ Other \_\_\_\_\_
2. What would you like to accomplish by attending this Workshop?
3. Why do you feel that you should be eligible to receive a scholarship for this Workshop?
4. What is your monthly housing cost? \_\_\_\_\_
5. What is your annual family income ("Total Income" from Line # 22 on IRS form(s) 1040)? \_\_\_\_\_
6. What is the number of people in your family, including you? \_\_\_\_\_
7. What is your total net worth (need help ? fill out the attached sheet and we will plug it in the net worth calculator)? \_\_\_\_\_
8. How much do you feel that you can afford to contribute in dollars ? \_\_\_\_\_
9. Would you be interested in earning Work-study dollars to pay your portion ? \_\_\_\_\_
10. What skills do you have that you can offer the Institute? \_\_\_\_\_
11. Are you interested in a 12 month payment plan for your portion ? \_\_\_\_\_
12. Is there anything else you would like us to know?

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Net Worth Calculator Info needed

ASSETS

Cash \$ \_\_\_\_\_

Checking \$ \_\_\_\_\_

Life insurance cash value \$ \_\_\_\_\_

Savings \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Certificates of deposit \$ \_\_\_\_\_

Personal

Home Value \$ \_\_\_\_\_

Furnishings \$ \_\_\_\_\_

Cars \$ \_\_\_\_\_

Jewelry \$ \_\_\_\_\_

Art and collectables \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Investments

Mutual funds \$ \_\_\_\_\_

Treasury bills \$ \_\_\_\_\_

Stocks \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Bonds \$ \_\_\_\_\_

Retirement

Pension value today \$ \_\_\_\_\_

Tax-deferred accounts \$ \_\_\_\_\_

LIABILITIES

Outstanding mortgage loan \$ \_\_\_\_\_

Student loans \$ \_\_\_\_\_

Home equity loan balance \$ \_\_\_\_\_

Loans against 401K balance \$ \_\_\_\_\_

Car loans \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Credit card debt \$ \_\_\_\_\_

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